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| **WASTEWATER MAINTENANCE ASSURANCE MANUAL**  **COUNCIL’S ANNUAL COMPLIANCE STATEMENT** | Report No.: CS 1  Page 1 of 1 |

Period: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Council shall indicate which of the following statements are correct. For any “No” responses, Council shall provide a detailed explanation of the circumstances, what corrective action was taken, date problem was corrected. If situation remains unresolved, Council shall provide explanation of what action is being contemplated and when the problem is due to be corrected.

1. Council has operated its wastewater treatment equipment in accordance Yes □ No □

with the equipment manufacturer’s specifications and the system’s

design parameters.

2. Council has been providing regular routine maintenance on all its wastewater Yes □ No □

treatment equipment.

3. Council has been providing and maintains an adequate stock of spare parts Yes □ No □

for all equipment.

4. Council has been performing all prescribed routine wastewater quality testing Yes □ No □

as required by Department of Environment and Conservation’s Permit to

Operate.

5. Council has provided staff with the necessary analytical test equipment Yes □ No □

needed to monitor wastewater quality in the Town’s collection system.

6. The Town conducts sewer main flushing programs once every two years. Yes □ No □

7. The Town completed a comprehensive CCTV survey of its wastewater Yes □ No □

collection system every five years.

8. Town’s wastewater works personnel certification remains current and Yes □ No □

and personnel have attended one training program within the previous

12-month period.

9. Town’s wastewater flow metering equipment has remained functional for the Yes □ No □

previous 12-month period and metering equipment calibration has been

checked with previous 60-month period.

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Mayor’s Signature

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Date